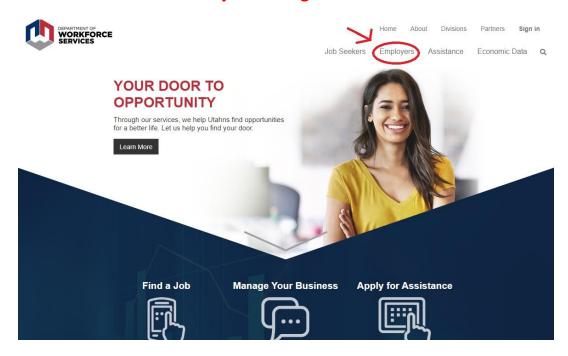
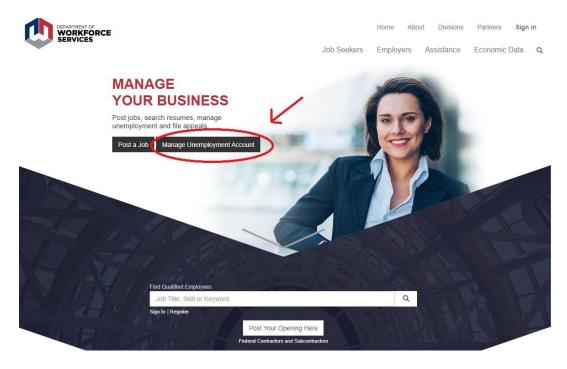
Department of Workforce Services Site

1- Go to the website - jobs.utah.gov



2- Select Employers

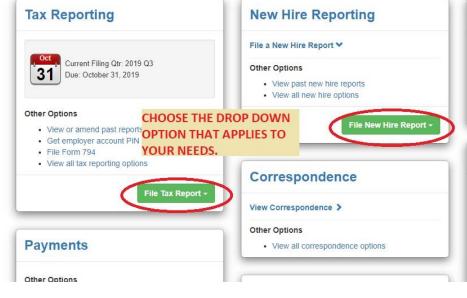


3- Select - Manage Unemployment Account



Claims







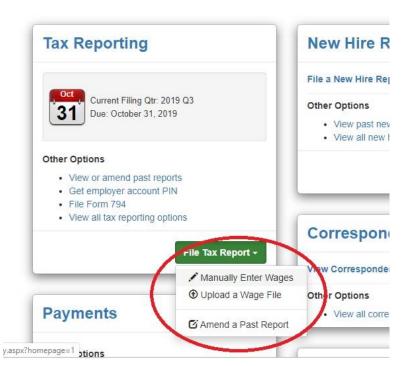
· Rate notice (Form 45)

· Information for appeals

· File an appeal

Post a Job
 Other Options

· Update address information



4- SELECT THE OPTION THAT APPLIES TO YOU

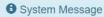


Home About Divisions Partners Sign in

Job Seekers Employers Assistance Economic Data Q

Unemployment Insurance and New Hire Reporting

Home Tax → Payments → New Hire → Claims → Registration → Correspondence → Admin → Info →



- Effective Thursday, Sept. 12, all registered users will need to sign in using Utah-ID. You will be automatically redirected to create a Utah-ID when you sign in.
- · New to Online Filing? Please click here
- . The latest Employer Advisor is now available. Please click here to read it.

To help increase the security of our application, you are now required to sign in with a Utah-ID.

STEP 1: CREATE A UTAH-ID

After reading all instructions on this page, click here to go to our new sign in page where you can create a Utah-ID and sign in to your UI account.

PLEASE NOTE: If you currently have a Utah-ID to access any of Workforce Services' other applications, you can use that same Utah-ID and password to access your UI account.

STEP 2: ASSOCIATE ACCOUNT

The first time you sign in to our UI online application with your Utah-ID, you'll be asked to associate your new Utah-ID with your existing UI account. To do this, you will need to enter your current UI username and password that you used to sign in with prior to creating your new Utah-ID.



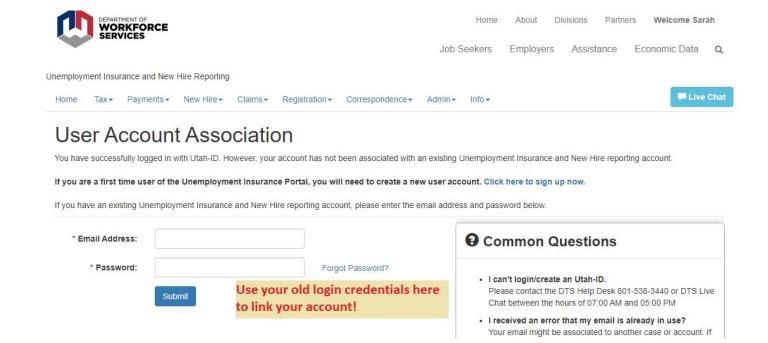
5- Select Sign In



Sign in

Email o	r Utah-	ID:	
Passwo	ord		
orgot you	ır passı	vord?	

6- Login here with your UtahID credentials



7- On this screen you need to associate your old account to your new account.

Use your old username and password to link the accounts.

IMPORTANT: If you enter the wrong password 3 times the account will lock for 30 minutes.

NO ONE can remove the lock. You will have to wait the 30 minutes and try again

So if you enter the password and it is not working, and IF you can still access the email address on your account

CLICK ON THE "FORGOT PASSWORD" OPTION

If you no longer have access to the email address on your old login account. You will need to contact DWS at

801-526-9235 at the voice prompts select option 2 and then option 1